

Spexhall Parish Council

Members are summoned to a meeting of the Parish Council which will be held on Thursday, January 24th 2019 in the Village Hall, Spexhall at 7-30pm.

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 5) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: *Paul Widdowson*

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth, IP19 8DR:
Tel: 01986 872114: Email: paul.widdowson1@btinternet.com

Agenda

- 1) **Apologies:** To receive any apologies for absence.
- 2) **To receive Declarations of Interest:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting.
- 3) **Requests for dispensations:** Consideration of any requests for dispensation.
- 4) **To receive a report** from the County and District Councillors:
- 5) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 6) **To confirm the Minutes** of the Parish Council Meeting held on Thursday, November 22nd 2018.
- 7) **To review the Council Action Plan including:**
 - a) **Highway Matters:** To update councillors.
 - b) **Emergency Planning:** To update councillors.
 - c) **Telephone Boxes:** To update councillors.
 - d) **Mobile Phone Coverage:** To update councillors.
- 8) **Planning Matters:** To agree and discuss the following planning applications.

*Demolish redundant agricultural building and build 2.No residential dwellings. Also, to convert and extend the existing brick building to create 3no dwellings in total.
Spexhall Hall, Hall Road, Spexhall, Halesworth, Suffolk. IP19 0RR
Ref: DC/19/0061/FUL*

- 9) **Clerk's Report and Correspondence including Donations:** The Clerk to update the council on correspondence received and the administration of the council.
- 10) **Financial Report:**
 - a) **Balances at the Bank as at December 31st 2018:** To receive an update on the current financial status.
 - b) **Cheques for payment and review receipts:** To review receipts and approve payments.
- 11) **SALC Payroll Service Level Agreement:** Councillors to agree payroll agreement with SALC.
- 12) **To agree Audit Arrangements:** Councillors to review and agree arrangements:
- 13) **To agree Council Risk Assessment Procedures:** Councillors to review and agree procedures.
- 14) **To agree Council Asset Register:** Councillors to review and agree register.
- 15) **To decide the date and receive agenda items** for the next Parish Council Meeting.