

Spexhall Parish Council

Members are summoned to the Annual Meeting of the Parish Council which will be held on Monday, May 23rd 2022 in the Village Hall, Spexhall at 9-30am

Members of the public and the press are welcome to attend and may ask questions on Agenda items in the Public Session (Item 8) otherwise they are respectfully requested to remain silent during the meeting. Councillors and the public are advised the law permits any person to film, record, photograph or use social media to report on meetings of the Council open to the public:

Signature: Paul Widdowson

Paul Widdowson, Clerk to the Council, 69 Dukes Drive, Halesworth, IP19 8DR:
Tel: 01986 872114: Email: spexhallparishclerk@gmail.com

Agenda:

- 1) **To elect a Chair for 2022-2023 and receive the Chair's Declaration of Acceptance of Office:**
- 2) **To elect a Vice-Chair for 2022-2023:**
- 3) **To appoint a Proper Officer and Responsible Finance Officer for 2022-2023:**
- 4) **Apologies:** To receive any apologies for absence.
- 5) **To receive Declarations of Interest and confirm all members have reviewed their Declarations of Interest Forms:** Councillors to declare any Pecuniary or Non-Pecuniary Interests. Members may subsequently declare an interest at any point in the meeting
- 6) **Requests for dispensations:** Consideration of any requests for dispensation.
- 7) **To receive a report from the County and District Councillors:**
- 8) **Public Session:** Members of the public have fifteen minutes to ask questions on topics on the agenda.
- 9) **To confirm the Minutes of the Meeting held on March 25th 2022 and the Extra-Ordinary Meeting held on April 7th 2022:**
- 10) **To review progress in each section of the Council Action Plan:**
 - a. Road Safety,
 - b. Communications,

- c. Accessibility,
- d. Events,
- e. Good Governance,
- f. Planning,
- g. Emergency Planning.

- 11) **Highways and Speeding:** Councillors to discuss speeding equipment.
- 12) **Queen's 70th Platinum Jubilee:** Update on the Queen's 70th Platinum Jubilee.
- 13) **Planning Matters:** To agree and discuss the following planning applications.

Proposal: Demolition of existing bungalow and erection of replacement two-storey dwelling and garage to an amended design from that approved under Planning Permission DC/21/4261/FUL.

Address: Fairstead Bungalow, Fairstead Farm Lane, Spexhall, Halesworth, Suffolk.
IP19 0RF

Ref: DC/22/1887/FUL

- 14) **Clerk's Report and Correspondence:** The Clerk to update the council on correspondence received and the administration of the council.
- 15) **Financial Report:**
 - a) **Balances at the Bank on April 31st 2022:** To receive an update on the current financial status.
 - b) **Cheques for payment:** To review receipts and approve payments.
- 16) **Zoom Subscription:** Councillors to agree whether to contribute to a Zoom subscription.

- 17) **Policies:** Councillors to discuss and agree the following policies:

Anti-Harassment and Bullying Policy:

- 18) **Accounts year ending March 31st 2022:** Review of the Accounts for Internal Audit and any questions:
 - a) **To approve Section 1 of the Annual Return and sign declaration:**
 - b) **To approve Section 2 of the Annual Return and sign declaration:**
 - c) **To agree the accounts for the year ending 31st March 2022:**
 - d) **Acceptance of financial report and year end accounts:**
 - e) **To agree to a 'Limited Assurance Review' or to complete a 'Certificate of Exemption':**
- 19) **To decide the date and receive agenda items for the next Parish Council Meeting.**