## **Spexhall Parish Council**

# A Meeting of the Parish Council was held at the Village Hall, Spexhall on Friday, January 27th 2023 at 2-15pm:

## Minutes:

#### **Present:**

Cllr. L. LeLean (Chairman); Cllr. N. Roper (Vice-Chairman); Cllr. A. Coles; Cllr. L. Sharman; Cllr. A. Simpson and Cllr. R. Walker:

#### **Also Present:**

Paul Widdowson (Clerk):

### 1) Apologies:

Cllr. J. Crick; Councillors accepted his apologies.

County Cllr. A. Dunning; District Cllr. A. Cackett and District Cllr. T. Goldson:

#### 2) To receive declarations of interest:

There were no declarations of interest.

#### 3) Requests for dispensations:

There were no requests for dispensations.

#### 4) To receive a report from the County and District Councillors:

There was no report from the County or District Councillors.

# 5) <u>Public Session: Members of the public have fifteen minutes to ask questions on topics on the agenda.</u>

There were no members of the public at the meeting.

Cllr. John Crick; District Cllr. A. Cackett; Cllr. T. Goldson and County Cllr. A Dunning:

## 6) To confirm the Minutes of the Parish Meeting held on November 28th 2022 and the Extra-Ordinary Parish Council Meeting on December 7th 2022:

The Minutes of the Parish Meeting held on November 28th 2022 were agreed.

Proposer: Cllr. A. Coles: Seconder: Cllr. L. Sharman:

The Extra-Ordinary Parish Council Meeting on December 7th 2022 were agreed.

Proposer: Cllr. N. Roper: Seconder: Cllr. A. Coles:

#### 7) To review progress in each section of the Council Action Plan:

#### a. Road Safety,

Cllr. L. LeLean said that this was ongoing.

#### b. Communications,

Cllr. L. LeLean said that this was ongoing.

#### c. Accessibility,

Cllr. L. LeLean said that this was ongoing.

#### d. Events,

Cllr. L. LeLean said that this was ongoing.

## e. Good Governance,

Cllr. L. LeLean said that this was ongoing.

#### f. Planning,

Cllr. L. LeLean said that this was ongoing.

#### g. Emergency Planning.

Cllr. L. LeLean said that this was to be updated.

#### 8) Highways and Speeding:

Cllr. L. LeLean reported that he had obtained the software to link to and work with the Sign Indicator Device (SID). He said that the other SID was in Holton.

Cllr. L. LeLean said that he thought that when a future SID is purchased, it should be solar powered.

Cllr. L. LeLean said he could see if Holton Parish Council would like to buy the SID currently in Holton.

Proposer: Cllr. R. Walker: Seconder: Cllr. N. Roper:

#### 9) Planning Matters:

There were no planning applications.

However, as Councillors believe that a development may take place in Spexhall in the future, Councillors thought that Spexhall Parish Council may receive Community Infrastructure Levy (CIL) in the future.

#### 10) Clerk's Report and Correspondence:

The Clerk said that he received the 'Clerks and Councillors Newsletter'.

### 11) **Donations:**

Councillors agreed to a donation of £50 to the Citizens Advice Bureau East Suffolk

Proposer: Cllr. N. Roper: Seconder: Cllr. A. Coles:

### 12) Financial Report:

## a) Balances at the Bank on December 30th 2022:

Business Community Account £6798-12

#### b) Receipts and Payments:

Internet Banking Clerks Pay – October until December 2022 £316-14
Internet Banking Clerks Tax – October until December 2022 £78-80
Chq. No. 100580 Citizens Advice Bureau £50-00

Proposer: Cllr. R. Walker: Seconder: Cllr. A. Simpson:

#### 13) To agree Audit Arrangements:

The Clerk recommended that the Parish Council used Suffolk Association of Councils (SALC) as its Internal Auditors. This was agreed by the Council.

Proposer: Cllr. A. Coles: Seconder: Cllr. A. Simpson

#### 14) To agree Council Risk Assessment Procedures:

The Council Risk Assessment Procedures were agreed.

Proposer: R. Walker: Seconder: Cllr. N. Roper:

#### 15) To agree Council Asset Register:

The Council Asset Register was agreed.

Proposer: Cllr. A. Simpson: Seconder: Cllr. A. Coles:

## 16) <u>To decide the date and receive agenda items for the next Parish Council Meeting.</u>

Councillors agreed to meet on the following dates at 2-15pm in the Village Hall, Spexhall.

Friday, March 24<sup>th</sup> 2023 Friday, May 19<sup>th</sup> 2023 Friday, July 21st 2023 Friday, September 22<sup>nd</sup> 2023 Friday, November 24th<sup>th</sup> 2023

Cllr. L. LeLean said that he was going on a First Aid Training and thought that the Village should have a Blood Trauma Kit but East of England Ambulance Service were not set up yet with the Kits.

## The Meeting ended at 3-15pm.